

New Employee Data



Board of Governors of the Federal Reserve System

Personal Data

Name (Last, First, Initial) Prefix (Mr., Mrs., Ms., Dr., etc.) Date of Birth Social Security Number First Day of Board Employment

Home Address/Phone (Local)

Street City State ZIP County

Phone Number (include Area Code)

Mailing Address (if different from home address)

Street City State/Province ZIP/Postal Code County

☐ USA

☐ Other Country:

Phone Numbers

Type (Home, Work, Mobile) Number (include Area Code) Type (Home, Work, Mobile) Number (include Area Code)

Gender

☐ Male

☐ Female

Marital Status

☐ Married

☐ Divorced

☐ Separated

☐ Single

☐ Widowed

Marital Status Date

Birthdate

Birthplace

Citizenship Status

☐ U.S. Citizen (Native)
(born in U.S. or a U.S. territory)

☐ U.S. Citizen (Naturalized)
(born outside the U.S.)

☐ Permanent Resident
(Greencard)

☐ Alien Temporary

☐ H-1B

☐ J-1

☐ F-1

☐ Other _____

If not a U.S. citizen, list country of citizenship: _____

Ethnic Group

☐ Asian

☐ Black

☐ Hispanic

☐ Native American
(specify group) _____

☐ White

☐ Other

Military Status

☐ No Military
Service

☐ Active Reserve

☐ Inactive Reserve

☐ Disabled

☐ Retired

☐ Vietnam Veteran

☐ Other Veteran

Education (attach official transcript)

Degree Graduated Major Year Earned or Expected
☐ Yes ☐ No

School State/Province Country

Degree Graduated Major Year Earned or Expected
☐ Yes ☐ No

School State/Province Country

Degree Graduated Major Year Earned or Expected
☐ Yes ☐ No

School State/Province Country

Languages (other than English)

Language

Native

☐

Yes

☐

No

Able to Translate

☐

Yes

☐

No

Speaking Proficiency

☐

Low

☐

Moderate

☐

High

Reading Proficiency

☐

Low

☐

Moderate

☐

High

Writing Proficiency

☐

Low

☐

Moderate

☐

High

Language

Native

☐

Yes

☐

No

Able to Translate

☐

Yes

☐

No

Speaking Proficiency

☐

Low

☐

Moderate

☐

High

Reading Proficiency

☐

Low

☐

Moderate

☐

High

Writing Proficiency

☐

Low

☐

Moderate

☐

High

Relatives Employed at the Board

Name (Last, First, Initial)

Relationship to Employee

Name (Last, First, Initial)

Relationship to Employee

Name (Last, First, Initial)

Relationship to Employee

Primary Emergency Contact

Contact Name (Last, First, Initial)

Relationship to Employee

Home Address/Phone

Same Address/Phone as Employee

☐

Yes

☐

No

☐

USA

☐

Other Country:

Street

City

State/Province

ZIP/Postal Code

County

Home Phone (include Area Code)

Work Phone (include Area Code)

Other Phone (include Area Code + Type)

Secondary Emergency Contact

Contact Name (Last, First, Initial)

Relationship to Employee

Home Address/Phone

Same Address/Phone as Employee

☐

Yes

☐

No

☐

USA

☐

Other Country:

Street

City

State/Province

ZIP/Postal Code

County

Home Phone (include Area Code)

Work Phone (include Area Code)

Other Phone (include Area Code + Type)

Employment Data (Management Use Only)

Company Seniority Date

Service Date

Date Last Increase

Business Title

Room No

Mail Stop

Work Phone

Original Hire Date

High School/GED Date

FRB Initials (Input)

Date

FRB Initials (Verification)

Date